

**MEMBERS OF THE  
COMMITTEE**

REBECCA A. DONABED  
Member

RILL MITCHELL  
Member

NEAL J. SCHNEIDER  
Member

TINA SHILLINGLAW  
Member

CHARITY TOKASH  
Member



SUZETTE MACHADO  
Elections Program Coordinator

DENISE YBARRA  
Clerk

# VOTING ACCESSIBILITY ADVISORY COMMITTEE

GOVERNMENT PLAZA  
5951 S. Mooney Boulevard  
Visalia, CA 93277  
(559) 624-7000

## MINUTES

**October 24, 2019**

**10:00 a.m.**

**Registrar of Voters Office, Conference Room  
5951 S. Mooney Boulevard  
Visalia, CA 93277**

**NOTICE TO THE PUBLIC  
PUBLIC COMMENT PERIOD**

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. At all times, state your name and address for the record.

**Present: Rebecca Donabed, Rill Mitchell, Captain Neal Schneider, Tina Shillinglaw,  
Absent: Charity Tokash**

1. Introductions.

**Introductions of Members, Staff and Public.**

**NO ACTION TAKEN**

2. Election of Chairman and Vice Chairman for the remainder of 2019 and for 2020.

**Mitchell – Shillinglaw - 4-1 - Approved Captain Neal Schneider as Chairman and Rebecca Donabed as Vice Chairman.**

**Resolution No. 2019-0001**

3. Public Comments.

**Pamela Silva, Tulare - Stated that she thought that we should have an online live feed of the Open House so that people that cannot be here because of work can watch what is going on live, or post how the machines work on our website.**

**Michelle Moore, Tulare – Asked if we could possibly have another Open House on a Saturday.**

4. Overview and Approval of the Bylaws.
  - a. Meeting Dates:
    - December 19, 2019
    - January 23, 2020
    - May 28, 2020
    - July 23, 2020
    - September 24, 2020
  - b. Meeting Absences

**Mitchell – Shillinglaw 4-1 - Continue discussion of the Bylaws to December 19, 2019 meeting.**

**Resolution No. 2019-0002**

**Mitchell – Schillinglaw 4-1 - Approved calendar.**

**Resolution No. 2019-0003**

5. Purpose and duties of the VAAC.

**NO ACTION TAKEN – Suzette Machado discussed the purpose and duties of the Voting Accessibility Advisory Committee in length, such as their role in taking surveys and advising the Registrar of Voters Office regarding voting accessibility issues.**

6. Introduction of new voting system and feedback.

**NO ACTION TAKEN – Staff demonstrated the new ICX and ICE Voting system, each member was given time to use each machine. Members stated that the machines were very user friendly and were excited to put them to use in the polling sites.**

7. Polling Place Accessibility Surveys.

**NO ACTION TAKEN – Suzette Machado reviewed the Secretary of State poll site survey and discussed what was involved. Documents (Exhibit A) were discussed individually.**

8. Suggestions for future items to be placed on the Agenda.

**No Suggestions**

**NO ACTION TAKEN**

9. Adjournment to December 19, 2019 or cancellation of meeting.

**Adjourned to December 19, 2019 at 10:00 a.m.**

**Mitchell – Shillinglaw 4-1  
Resolution No. 2019-0004**