

**MEMBERS OF THE
COMMITTEE**

DIANA L. MENDEZ
Chairman

MARIA V. PAREDEZ
Vice Chairman

NORBERTO GONZALEZ
Member

ELLEN WOITALLA
Member

AGNES CALOGNE
Member



SUZETTE MACHADO
Elections Program Coordinator

PATRICIA SAMANIEGO
Clerk

**LANGUAGE
ACCESSIBILITY ADVISORY
COMMITTEE**

TULARE AKERS
PROFESSIONAL CENTER
5300 W Tulare Ave, Ste 105
Visalia, CA 93277
(559) 839-2100

MINUTES

Present: Members Mendez, Paredez, Gonzalez, and Woitalla

Staff Present: Suzette Machado and Patricia Samaniego

Absent: Member Calogne

September 12, 2024

10:00 a.m.

**Registrar of Voters Office,
Conference Room 5300 W. Tulare
Ave, Suite 105
Visalia, CA 93277**

**NOTICE TO THE PUBLIC
PUBLIC COMMENT PERIOD**

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Committee at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Committee consideration. Any person addressing the Committee will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. At all times, state your name and address for the record.

1. Approve July 11, 2024 Minutes.

The meeting was called to order at 10:05 a.m.

Woitalla – Paredez, 4-0, Approved July 11, 2024 Minutes.

Resolution No. 2024-0006.

2. Public Comments.

None.

3. Approve the following dates:

- a. January 9, 2025
- b. March 13, 2025
- c. May 8, 2025
- d. July 10, 2025
- e. September 11, 2025

The dates were selected by staff for the committee to approve in accordance with the LAAC Bylaws.

Paredes – Gonzalez, 4-0, Approved 2025 Meeting Dates.

Resolution No. 2024-0007.

4. Election Preparation Update

The Administration Unit was actively staffing for poll sites, and backup members, who were already trained to serve as poll workers in case of cancellations on Election Day, were actively recruited. A fee of \$1,000 was to be charged to our unit by Tulare County Fair for a booth; however, the cost was covered by the Secretary of State, and a booth was held to recruit poll workers at no cost. Upcoming meetings include the Inspector and Assistant Inspector meetings. Free interpreting services will be provided by the Secretary of State on Election Day.

5. Request items for the next meeting

An update on how language accessibility was received at the poll sites on Election Day was requested by Member Gonzalez for the next meeting. Election of Chair and Vice Chair are to be determined for the 2025 year.

6. Adjournment to January 9, 2025 meeting.

Meeting adjourned at 10:17 a.m.