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Member

AGNES CALOGNE  
Member



SUZETTE MACHADO  
Elections Program Coordinator

PATRICIA SAMANIEGO  
Clerk

**LANGUAGE  
ACCESSIBILITY ADVISORY  
COMMITTEE**

TULARE/AKERS  
PROFESSIONAL CENTER  
5300 W Tulare Ave, Ste 105  
Visalia, CA 93277  
(559) 839-2100

**MINUTES**

**Present: Members Paredez, Mendez, Calonge**  
**Staff Present: Suzette Machado and Patricia Samaniego**  
**Absent: Member Woitalla**

**May 9, 2024**

**10:00 a.m.**

**Registrar of Voters Office, Conference Room  
5300 W. Tulare Ave, Suite 105  
Visalia, CA 93277**

**NOTICE TO THE PUBLIC  
PUBLIC COMMENT PERIOD**

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Committee at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Committee consideration. Any person addressing the Committee will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. At all times, state your name and address for the record.

1. Approve May 9, 2024 Minutes.

**The meeting was called to order at 10:01 a.m.**  
**Calogne – Paredez, 3-0 Approved January 11, 2024 Minutes.**

**Resolution No. 2024-0004**

2. Public Comments.

**Public comment was given by Norberto Gonzalez, California State Director of Poder Latinx. He said thank you for the invitation to today's meeting and he also said that he was happy to be here and was eager to form a partnership with everyone.**

3. Upcoming Outreach Events.

**Staff said that Senior Day is the next outreach event that will be attended and that it is Back to the Future themed. Last year's event was Elvis themed. CSET invited ROV once again and last year the office received about seventeen applications. Senior Day is where ROV hopes to get most of the applications from because they are the demographic that we are looking for as poll workers, seeing as retirees have the most time on their hands to give back to their community. Staff would like to beat last year's previous number,**

which was seventeen, and instead would like to receive twenty applications. The event is slated to take place from 8:00 a.m. to 2:00 p.m. and staff will arrive early in the morning to set up and mingle with other local county offices who have an information booth set up on Senior Day. Member Paredes will be present at the event as an attendee and will join staff later in the day to help recruit poll workers. Chairman Mendez asked what will be given out at Senior Day, staff said that the main goal is to recruit members of the public as poll workers, but that voter registration cards, and information are also handed out. A log is kept keeping track of the amount of poll worker applications and registration cards given out at events.

#### 4. Recruitment Update.

Staff sent off a Notice of Vacancy to Clerk of the Board of Supervisors for what was Member Rodriguez's role. The term ending date for Member Paredes's is June 30, 2024, so staff had sent out an application to Member Paredes to complete before her term was up and it can be included as an agenda item at the Board of Supervisors. Staff referred to Norberto when speaking about the application process regarding the LAAC vacancy.

Staff preferred that the application be sent in before the end of the week, as soon as possible. The California Secretary of State shared a list of people interested in working the elections from all counties in California from a non-partisan group called Power the Polls. Kay Cook, Election Administration Engagement Manager for Power the Polls had reached out to ROV's Administration Unit offering a complete list of people that had been interested in working the election, specific to Tulare County. Staff investigated where the organization was based in, telephone number area code suggested the location was Tennessee. Suzette said although the organization was not based in California, they work to help fill a need for poll workers across all states. Staff had gone through both lists that SOS and Power the Polls provided to cross-reference any duplicate persons interested in working November. From the combined lists, there were two-hundred new names, out of those names and phone calls, twenty people responded and turned in their applications.

Chairman Mendez asked if those applications were only in English. Suzette said because the application is so long, that maybe a separate one was to be made in another language. The poll worker qualifications were read for both the adult and student applications. Chairman Mendez said that even though some people can't communicate perfectly in English, if there were a translated application, it would help people better understand the application itself if they weren't fully bilingual. Member Calonge added that especially the Student Poll Worker Application and Parent Information Form should be translated because if their child is working, they probably can't read what it is their child would be doing as a poll worker.

Suzette mentioned that there are poll site surveys to be done come June for accessibility purposes and IT will be contacted to check in on internet activity for these poll sites. Staff invited the committee to come along on the poll site surveys and noted that majority of signage is in English and translating the signage at poll sites is something that can be changed.

Mendez asked what is brought to the Outreach Events and draws people to the booth. Staff said that the miniature American Flags are popular and draws in the most amount of people and is a conversational-in to encourage people to sign up as poll workers. Secretary of State sends out informational pamphlets and leaflets in languages besides English, so these are handed out to the public as well. Calonge asked about Senior Day and said that family comes out with them, she wanted to know if there were items for extended family, for instance, kids. A box of crayons and printed out word searches and color the number pages are available to the kids while staff speaks with potential poll worker applicants. Norberto suggested that there could be a prop set up with a small voting booth that reads, "future voter" as a photo opportunity for the community to engage with the younger generation.

5. Request items for next meeting.

**None.**

6. Adjournment to July 11, 2024 meeting.

**Meeting adjourned at 10:29 a.m.**