

**MEMBERS OF THE  
COMMITTEE**

DIANA L. MENDEZ  
Chairman

MARIA V. PAREDEZ  
Vice Chairman

REYNA RODRIGUEZ  
Member

ELLEN WOITALLA  
Member

AGNES CALOGNE  
Member



SUZETTE MACHADO  
Elections Program Coordinator

PATRICIA SAMANIEGO  
Clerk

**LANGUAGE  
ACCESSIBILITY ADVISORY  
COMMITTEE**

TULARE/AKERS  
PROFESSIONAL CENTER  
5300 W Tulare Ave, Ste 105  
Visalia, CA 93277  
(559) 839-2100

**MINUTES**

**Present: Members Voitalla, Mendez, Calonge**  
**Present via Conference Call: Member Paredez**  
**Staff Present: Suzette Machado and Patricia Samaniego**  
**Absent: Member Rodriguez**

**January 11, 2024**

**10:00 a.m.**

**Registrar of Voters Office, Conference Room  
5300 W. Tulare Ave, Suite 105  
Visalia, CA 93277**

**NOTICE TO THE PUBLIC  
PUBLIC COMMENT PERIOD**

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Committee at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Committee consideration. Any person addressing the Committee will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. At all times, state your name and address for the record.

1. Approve November 9, 2023 Minutes.

**The meeting was called to order at 10:06 a.m.**  
**Voitalla-Calogne, 3-0 Approved November 9, 2024 Minutes.**

**Resolution No. 2024-0001**

2. Public Comments.

**None.**

3. Nominate and appoint Chairman and Vice Chairman.

**Member Voitalla asked if there was a term limit for the positions of Chair and Vice Chairman. Staff stated, per the LAAC Bylaws, following the 1<sup>st</sup> of January annually, that a chairman and a Vice Chairman are selected amongst the members. Staff explained that**

these nominations are separate from the Board of Supervisor term dates. Woitalla suggested that Chairman Mendez and Vice Chair Paredez keep their roles. Member Calogne agreed as well.

Woitalla-Calonge, 3-0 Approved Diana L. Mendez to serve as Chairman.

Woitalla-Calonge, 3-0 Approved Maria V. Paredez to serve as Vice Chairman.

Resolution No. 2024-0002

4. Remove Reyna Rodriguez from the Language Accessibility Advisory Committee in accordance with the By-laws for missing 3 consecutive meetings.

Chairman Mendez asked staff if Member Rodriguez had been notified that if she failed to appear at this third meeting she would be removed from the committee. Staff had called her previously to notify her that she would be removed if she missed three consecutive meetings. Staff also said that Rodriguez had been receiving all packets from meetings prior and noted that it would be up to Rodriguez to appear at this meeting to participate in future meetings as a member of the committee.

Woitalla-Calonge, 3-0, Approved Removal of Reyna Rodriguez from the Language Accessibility Advisory Committee in accordance with the By-laws for missing 3 consecutive meetings.

Resolution No. 2024-0003

Chairman Mendez asked if Member Rodriguez was one of the At-Large Representatives or the Spanish Speaking Representative. Staff said they would double-check the records to see what she was at the time of appointment. Staff also provided the committee with copies of the LAAC Applications to give to people around them who may be interested in joining the committee, no matter the language, and if they wanted to come in and participate as members of the public.

5. Student Poll Worker Application and Parent Information Form.

Staff took inspiration from another office and created a Parent Information Form about what their child can expect as a Student Poll Worker. If the parents aren't informed or clear on what the duties of a Student Poll Worker are, then there isn't a high chance that they will let their child participate to work on Election Day. There is an outline on the form that states what the expectations are for Student Poll Workers: They must work the whole day, they must attend mandatory training, and they will receive a stipend as payment. Staff noted this would look great on a student's application for college or a job. The Student Poll Worker Application has been updated to reflect signatures that must be gained by the student's parent/legal guardian and teacher/administrator. The League of Women Voters has been visiting various high schools in Tulare and in Visalia. ROV staff had appeared during one of these visits at Golden West High School and left with twenty Student Poll Worker Applications. Woitalla wondered if students are getting paid, how it would affect those service credit hours. She stated that if students had a forty-work hour limit, they could accomplish half their time by attending the mandatory training class along with one election, but if they are getting paid, they couldn't count them. Staff said, the other day, a student from Lindsay Charter School brought a form in that has a maximum number of hours that their students can work. Altogether, the workday is expected to be between fourteen to sixteen hours, including setup. Staff spoke with Donna Meekle about the

upcoming visitations to schools that League of Women Voters will be at soon. They will be visiting Cutler-Orosi High School in Teacher Glen Webber's class. League of Women Voters will visit Golden West High School one more time and then visit some more Tulare Schools after. Staff were hopeful in saying that maybe the Tulare Students will be able to fill the gaps in the areas that our poll workers don't want to travel to.

Woitalla asked how staff was doing staffing all the poll sites, the number of poll sites had increased. Staff said that a lot of the outer areas like Richgrove Memorial and Tulare Memorial are getting harder to staff, not a lot of people want to go to the Ag Center either. The new poll site Quail Park at Shannon Ranch, which has selective parking, while the other new poll site Visalia Central SDA has more than enough parking. Quail Park has a Bingo Room with a large flat surface that would be used at the Voting Room on Election Day.

6. Request items for next meeting.

**None.**

7. Adjournment to May 9, 2024 meeting.