



COUNTY OF TULARE

Registrar of Voters

Candidate Filing Introduction and Instructions

INTRODUCTION

Welcome to the Nomination Period for the Tulare County Employees Retirement Association (TCERA) July 21, 2020 Special Election. Due to COVID-19, our office is operating with reduced staff and our lobby is closed to the public. At this time, all visits to our office require an appointment to be made in advance by calling (559) 624-7300.

Nominations documents for the TCERA July 21, 2020 Special Election can be started in one of two ways:

1. Fill out your Nomination Papers online at www.tularecoelections.org. Print your Nomination Papers at home. Call to schedule an appointment to file your completed Nomination Petitions and complete your Declaration of Candidacy.
2. Call the Registrar of Voters office to schedule an appointment to have your Nomination Papers issued to you in person. Your return appointment to complete your filing process can be scheduled before you leave this appointment.

ONLINE INSTRUCTIONS

The following step-by-step instructions will help you to fill out and print your Nomination Papers correctly. From the Tulare County Registrar of Voters website, click on the Tulare County Employee Retirement Association July 21, 2020 Special Election slide. Once on the TCERA Special Election page, click on the link named "Candidate Filing Instructions and Nomination Documents". This file will contain the TCERA Candidate Application, the Code of Fair Campaign Practices, the Nomination Petition, and the Candidate's Statement of Qualifications. Type your information into the form prior to printing your forms out. Any required fields are indicated under the form description below.

Once you have typed your information into the forms, print your Nomination Papers. All forms will need to be printed duplex (two-sided). If you are unable to print two-sided, one sided will be accepted.

Candidate Application

This document is required, but not all information on the form is required to be filled in. Required fields are:

- First and Last Name as you are registered to vote.
- Name to appear on ballot. This field does not have to exactly match your name as you are registered to vote, but may be a derivative or a nickname of your official name. Common examples of using a ballot name different than your registered name are:

REGISTERED NAME Examples: Jonathon William Doe	BALLOT NAME
Shortened First Name	John Doe
Uses Middle Name rather than First Name	William Doe or Bill Doe
Uses a combination of First and Middle Initials	J.W. Doe, J. William Doe or John W. Doe

All other fields on this form are optional. Please note that this form is a public document and by completing any optional fields, you are authorizing the Tulare County Registrar of Voters office to release the information upon the receipt of an appropriate request from an individual or organization.

Code of Fair Campaign Practices

This document is optional to complete. The Code of Fair Campaign Practices outlines general rules of conduct for running a clean and fair campaign. By signing and filing the Code of Fair Campaign Practices, you are indicating your intent to abide by the Code.

Nomination Petition

You will need to gather 20-40 valid Nomination Signatures before completing your Declaration of Candidacy. In the required field "Name of Candidate", type in your name to match your "Name to appear on ballot" from the "Candidate Application" you completed above. You will need to print or photocopy additional pages of the Nomination Petition in order to gather all 20-40 Nomination Signatures.

Petition Circulation Instructions

Signers of your petition must be an active TCERA member working in Law Enforcement. Active TCERA members working in the Fire Suppression or General categories are not eligible to nominate you.

Each signer of your petition must legibly print their name and the department they work in, then sign their name in the space designated. Each petition contains ten (10) signature lines.

Section 2: Affidavit of Circulator, must be completed by the person that gathered the signatures on the Nomination Petition before the Nomination Petition is filed with the Registrar of Voters office. The Circulator may be the candidate or someone designated by the candidate.

Section 3: Notary, is not completed by the candidate. Section 3 is to be completed by the County Election Official at the time you file the Nomination Petition or by a Notary prior to you filing the Nomination Petition with the Registrar of Voters office.

Candidate's Statement Of Qualifications

Each candidate has the option of filing a Candidate's Statement. This statement is written by you, the candidate, to the voters explaining your qualifications to be elected to this office. Statements are limited to 200 words and must adhere to the instructions provided on the form. All Candidate's Statements will be formatted to ensure uniform appearance of statements when sent to the voters, but will **NOT** be corrected for spelling or grammar. Payment for the Candidate's Statement must be submitted at the time the Candidate's Statement is filed. Only checks are accepted as payment for Candidate's Statement.

You may type your Candidate's Statement on the form provided or you may type your Statement in a separate Word document and attach it to the completed form. If you are filing the optional Candidate's Statement, review the filing instructions on the back of the form before signing.

If you wish to waive the option to file a Candidate's Statement, complete and sign the "Declining the Candidate's Statement" section on the back of the form.

Filing Instructions

Once you have gathered all of your Nomination Signatures, call the Registrar of Voters office at (559) 624-7300 to make an appointment for filing your Nomination Papers. Make sure you bring the following documents to your appointment:

- Completed Candidate Application
- Code of Fair Campaign Practices (optional), if you are signing the form.
- Nomination Petitions containing 20-40 signatures of eligible voters. Make sure the Affidavit of Circulator is completed prior to filing with Registrar of Voters office.
- Candidate's Statement of Qualifications Form. If you are filing a Candidate's Statement, make sure to bring your completed Candidate's Statement and a check in the amount of \$25.00 to cover the Statement fee.

Your Nomination Signatures will be verified while you wait. Once your signatures are verified, then your Declaration of Candidacy will be issued to you to complete and sign. Appointments to file nomination petitions and complete the Declaration of Candidacy can be completed in approximately 20-30 minutes.

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COUNTY OF TULARE

Registrar of Voters

Code of Fair Campaign Practices

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

(1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.

(2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.

(3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate's actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.

(4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.

(5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.

(6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.

(7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

Print Name

Date

Signature

TCERA Safety Member, Seat 7

Office

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NOMINATION PETITION
Tulare County Employees Retirement Association

July 21, 2020 Special Election

For County
 Elections and
 Secretary of
 State Official
 USE ONLY



Official Filing Form
MICHELLE BALDWIN
REGISTRAR OF VOTERS

County Elections Official
 By: _____
 Date Issued: _____

Filed in County of Tulare

County Elections Official
 By: _____
 Date Received: _____

Candidate
 Name, Office,
 and Signer's
 Membership



I, the undersigned signer for _____, for nomination/election to the
Name of Candidate

office of **Tulare County Employees Retirement Association, Safety Member (Seat 7)**, to be voted for at the **Special Election** to be held on **July 21, 2020**, hereby assert as follows:

I am a Safety Member and am eligible to vote for the office shown on this paper. I am not at this time a signer of any other nomination paper of any other candidate for the above-named office.

My department name is correctly set forth after my signature hereto:

PRECINCT (to be entered by Elections Official)	NAME	EMPLOYEE'S DEPARTMENT NAME	VERIFICATION (to be entered by Elections Official)
	Print: 1	Department Name:	
	Signature:		
	Print: 2	Department Name:	
	Signature:		
	Print: 3	Department Name:	
	Signature:		
	Print: 4	Department Name:	
	Signature:		
	Print: 5	Department Name:	
	Signature:		
	Print: 6	Department Name:	
	Signature:		
	Print: 7	Department Name:	
	Signature:		
	Print: 8	Department Name:	
	Signature:		

PRECINCT (to be entered by Elections Official)	NAME	RESIDENCE	VERIFICATION (to be entered by Elections Official)
	Print: 9	Department Name:	
	Signature:		
	Print: 10	Department Name:	
	Signature:		

Affidavit of Circulator
(to be completed in circulator's own hand)

2

I, _____, solemnly swear (or affirm) all of the following:
Print Name

- That I am 18 years of age or older.
- That my residence address, including street and number, is _____, _____ [If no street or number exists, a designation of my residence adequate to readily ascertain its location is: _____.]
- That the signatures on this section of the nomination paper were obtained between _____, 20____, _____
Month and Day
and _____, 20____; that I circulated this section and I witnessed the signatures on this section of the
Month and Day

nomination paper being written; and that, to the best of my information and belief, each signature is the genuine signature of the person whose name it purports to be.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated this _____ day of _____, 20____

X

Signature of Circulator

Notary

3

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by _____, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(Seal) Signature _____

Examined and certified by me this _____ day of _____, 20____.

County Elections Official _____

(TO BE ENTERED BY ELECTIONS OFFICIAL AFTER VERIFICATION)

Number of Valid Signatures on this Section: _____

Date: _____

By: _____

WARNING: Every person acting on behalf of a candidate is guilty of a misdemeanor who deliberately fails to file at the proper time and in the proper place any nomination paper in his or her possession that is entitled to be filed under the provisions of the Elections Code. (Elections Code § 18202.)



COUNTY OF TULARE

Registrar of Voters

Candidate's Statement of Qualifications

Candidate Name		OFFICE USE ONLY Word Count: _____ Line Count: _____
Office Title	TCERA, Safety Member (Seat 7)	
Election Date	July 21, 2020	
Age (optional)		
Occupation (optional)		

Statement instructions to the candidate:

This statement may include your age, occupation and a brief description of your education and qualifications. Statements must be typed either on this form or printed separately and attached to this form for filing. Typed statements must adhere to the following formatting rules:

- Statements must be typed in upper and lower case (all caps are not permitted).
- No bolding, underlining, or italics may be used.
- Statements must be a single paragraph.
- No bullets, stars, or asterisks are allowed.
- Tables or lists of items or phrases are not permitted. These items must be formatted in line within the paragraph.

Any statement which does not conform to the formatting rules above will be formatted into compliance by the election official in order to assure all statements have uniformity of appearance. Check carefully for errors in spelling, punctuation and grammar before filing. Once filed, your statement cannot be amended and the content will be printed exactly as submitted by you.

Maximum Word Count permitted: 200 words

Estimated Cost of Statement: \$ 25.00 to be paid by the CANDIDATE

Education and Qualifications:

CONTINUED ON THE REVERSE

Filing instructions to the candidate:

If you opt to publish a Candidate Statement in the County Voter Information Guide, you must prepare and file your statement prior to completing your Declaration of Candidacy.

Payment is required at the time of filing and is based on an estimated cost of printing a half page in the County Voter Information Guide.

An electronic, Word format of your statement must be submitted via email to: electionsmaterials@co.tulare.ca.us

- I state that, in accordance with Election Code 13307 and 13308, I prepared the above or attached statement to be printed in the County Voter Information Guide and mailed to each registered voter of my district.
- I understand that my name, age, and occupation, as listed on this form, will appear with my statement in the County Voter Information Guide.
- I understand that I am responsible for the initial deposit for estimated printed costs and that I may be billed for the difference, or may receive a refund, based on the actual and final cost of this statement.
- If I have no competition or my contest will not appear on the ballot, I wish to withdraw my Candidate Statement within 24 hours of the closing and receive a full refund.

Candidate Signature: _____

Date: _____

Declining the Candidate’s Statement:

- I have been informed that, under Election Code 13307, I have the option of composing and publishing a Statement detailing my education and qualifications to run for this office.
- I have opted to not compose nor file a Candidate Statement.
- I am declining to publish a Candidate Statement in the County Voter Information Guide.

Candidate Signature: _____

Date: _____

OFFICE USE ONLY

DEPOSIT RECEIVED: Check# _____ Copy Issued Date: _____ Initials: _____

ELECTRONIC SUBMISSION RECEIVED: Date: _____ Initials: _____